



Please complete the following and return to Procurement Australia.
 This information is necessary to enable us to best service your organisation.

Organisation: _____

Contact Name: _____

Street: _____

Address: _____

Suburb: _____ State: _____ Postcode: _____

PO Box: _____ Suburb: _____ State: _____ Postcode: _____

Phone (____) _____ Fax (____) _____

Email: _____

Web site: _____

Department	Contact name	Position title	Direct phone
Primary contact			
CEO/GM/Chair			
Supply/purchasing			
Engineering			
Depot			
IT			
Telecommunications			
Corporate Services			
Financial Services			
Human Resources			
Library			
Public Relations			
Additional			
SP Online Administrator			

How would you describe purchasing within your Organisation?

- Centralised
- Decentralised
- Other. Please describe _____.

Does your organisation publish an Annual Report?

- No
- Yes. Please attach a copy with your application.

DECLARATION

I, _____, on behalf of _____

hereby apply for membership of Procurement Australia. I commit to using Procurement Australia contracts where appropriate. I agree that any information given to me by Procurement Australia will be kept strictly confidential within my organisation and not provided to any third party.

Name: _____ Title: _____

Signature _____ Date: ____/____/____

Please complete in full and return to Procurement Australia.

By post	By fax
Veronica Steinicke Sales and Marketing Manager Procurement Australia Suite 2, Level 2 313 Burwood Road HAWTHORN VIC 3122	Veronica Steinicke Sales and Marketing Marketing Manager Procurement Australia Fax: 03 9810 8699

Thank you for your application, which will be processed and you will be notified shortly.

For Procurement Australia use only

Application received ____/____/____. Acknowledgment of receipt sent ____/____/____

Category of membership: _____

Clients Services Manager allocated contact: _____

Marketing Manager recommendation: _____ Date ____/____/____

CEO authorisation [Approved/Declined] : _____ Date ____/____/____

Maximiser updated by _____ Date ____/____/____. Induction organised by _____ Date ____/____/____